**APPLICATION FORM**

**Children & Families Worker (Maternity Cover)**

**St Andrew’s Eaton**

Thank you for your interest in working for the Church of St Andrew’s Eaton.

Please complete all sections of this form electronically and return it to us at

phil@standrewseaton.org.uk, by the closing date (3 June 2022).

In completing the application you should make reference to the Job Description and Person Specification.

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| **1. Personal Information** | | | | | | | |
| Title: | Forename(s): | | | | | Surname: | |
| Known as: | | | | | | | |
| Any previous names by which you have been known: | | | | | | | |
| Date of Birth: | | | | | | | |
| Home Address:  Postcode: | | | | | | | |
| Daytime Tel No: | | | Mobile Tel No: | | | | Evening Tel No: |
| Email Address: | | | | | | | |
| **2. Education, Training & Qualifications Information**  Please full details of education, training and qualifications. Please include dates, institutions and level attained. | | | | | | | |
| **3. Employment & Voluntary Work Experience**  Please provide a full history (with dates wherever possible) of all previous employment and experience whether paid or voluntary. Please give reasons for leaving posts and explanation of any gaps in employment. | | | | | | | |
| **4. Church Involvement**  Please provide a full history (with dates wherever possible) of your church membership and involvement (current and previous). | | | | | | | |
| **5. Why do you want to take up this role?**  Please tell us why you wish to work with children, young people and/or families and the skills & qualities you think you would bring to the role. Please also tell us about any skills or experience you have which you would bring to this post, and also about any skills and experience you hope to gain by working with us. | | | | | | | |
| **6. Health Information**  Please provide information about any disability or health issue that we should be aware of in order that we can identify what support or reasonable adjustments we can provide for you to undertake duties safely. | | | | | | | |
| **7. References**  At least two references will be sought using the information provided at sections 3 & 4 above. Please also provide details of personal referees here. Referees must be over 18 and not be family members or relatives. Please note that ‘Self-supplied’, ‘to whom it may concern’ and verbal references will not be accepted. | | | | | | | |
| **First Referee** | | Name: | | | Telephone No: | | |
|  | | Address (including postcode): | | | Email Address: | | |
|  | | In what capacity do you know this person? | | | | | |
| **Second Referee** | | Name: | | | Telephone No: | | |
|  | | Address (including postcode): | | | Email Address: | | |
|  | | In what capacity do you know this person? | | | | | |
| **8. Declaration**  I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my termination of my role as a volunteer.  I understand that any offer of appointment to a volunteering role is subject to satisfactory pre-appointment checks as well as completion of a Confidential Declaration Form and satisfactory disclosure from the Disclosure and Barring Service at the appropriate level, where this is a requirement of the role as stated on the role description.  I understand that if I am appointed to the role there will be a settling in period and that I will be expected to complete an induction programme and undertake relevant safeguarding training. | | | | | | | |
| Signed: | | | | Print Name: | | | |
| Date: | | | |